



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President – Ray Tetreault • Vice-President – Mark Simon • Director – Kevin Graves • Director – Bill Pease • Director – Chris Steele

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY  
Wednesday February 20, 2013  
REGULAR MEETING 7:00 P.M.  
1800 Willow Lake Road, Discovery Bay, California  
Website address: [www.todb.ca.gov](http://www.todb.ca.gov)**

**REGULAR MEETING 7:00 P.M.**

**A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Call business meeting to order – 7:00 p.m. by President Tetreault  
Pledge of Allegiance – Led by President Tetreault  
Roll Call – All present with the exception of Director Pease

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None

**C. PRESENTATIONS**

None

**D. PRESIDENT REPORT AND DIRECTORS' COMMENTS**

President Tetreault – Stated that Vice-President Simon, General Manager Howard, and he attended the Veolia Safety Dinner on February 19, 2013.

**E. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. DRAFT Minutes of previous special meeting dated February 6, 2013
2. DRAFT Minutes of previous regular meeting dated February 6, 2013
3. Approve Register of District Invoices

**Motion by:** Vice-President Simon to approve the Consent Calendar

**Second by:** Director Steele

**Vote:** Motion Carried – AYES: 4, NOES: 0, ABSENT: 1 – Director Pease

**F. NEW BUSINESS AND ACTION ITEMS**

1. **Town of Discovery Bay Fiscal Year 2012-13 Operating and Capital Improvement Program Budget Mid-Year Summary Report**

**General Manager Howard** – Provided details of item F-1. There was discussion between the General Manager, the Finance Manager, and the Board.

2. **Town of Discovery Bay “DRAFT” Vehicle Use Policy**

**General Manager Howard** – Provided details of item F-2. There was discussion between the General Manager and the Board.

3. **Resolution No. 2013-05 Authorizing Access to State and Federal criminal history information for pre-employment purposes**

**General Manager Howard** – Provided details of item F-3. There was discussion between the General Manager and the Board.

**Motion by:** Director Graves Approve and adopt Resolution No. 2013-05 Authorizing Access to State and Federal criminal history

**Second by:** Vice-President Simon

**Vote:** Motion Carried – AYES: 3 – President Tetreault, Vice-President Simon, Director Graves, NOES: 1 – Director Steele, ABSENT: 1 – Director Pease

**4. Contract with GreenPlay LLC for professional consulting services related to the future planning and operational functions of the Discovery Bay Community Center**

**General Manager Howard** – Provided details of item F-4. There was discussion between the General Manager and the Board.

**Motion by:** Director Graves to approve the contract with GreenPlay in the amount of \$10,800.00 for professional consulting services to begin within the schedule presented by the General Manager

**Second by:** Director Steele

**Vote:** Motion Carried – AYES: 4, NOES: 0, ABSENT: 1 – Director Pease

**5. Influent Pump Station, Pump Station W, and Emergency Storage Lagoon Project Rehabilitation**

**General Manager Howard** – Provided details of item F-5.

**District Engineer Gregory Harris** – Provided additional details on item F-5. There was discussion between the General Manager and the Board.

**Motion by:** Director Graves to approve a contract amendment with Veolia Water N.A., for SCADA related equipment and services in the amount of \$250,000.00; authorize the purchase of Influent Pumps and Pump Station W pumps from Weir Specialty Pumps, Inc., in the amount of \$375,753.20; authorize the purchase of control valves from Red Valve Company, Inc. in the amount of \$27,110.00; and authorize the General Manager to execute all contract documents

**Second by:** Vice-President Simon

**Vote:** Motion Carried – AYES: 4, NOES: 0, ABSENT: 1 – Director Pease

**G. VEOLIA REPORT**

**1. Veolia Report for January 2013**

**Project Manager Fermin Garcia** – Provided the details of the January Monthly Operations Report.

**H. MANAGER'S REPORTS**

**1. Salinity Report Update**

**Water and Wastewater Manager Koehne** – Provided a presentation for item H-1. There was discussion between the Water and Wastewater Manager and the Board.

**2. Well 7 Status Update**

**Water and Wastewater Manager Koehne** – Provided a presentation for item H-2.

**3. Water Leak Report for 2012**

**Water and Wastewater Manager Koehne** – Provided a presentation for item H-3. There was discussion between the Water and Wastewater Manager, the District Engineer, and the Board.

**I. GENERAL MANAGER'S REPORT – Discussion and Possible Action**

**General Manager Howard** – Provided the details in regards to the meeting hosted by Supervisor Piepho's office and with the Department of Boating and Waterways present in regards to the waterweed situation. The lawsuit with Southwest Water has been resolved, also the Close of Escrow for the Community Center was just last Wednesday, February 13, 2013 and things are moving forward. There was discussion between the General Manager and the Board.

**J. DISTRICT LEGAL COUNSEL REPORT**

None

**K. COMMITTEE UPDATES– Discussion and Possible Action**

1. Approved minutes from the Community Center meeting dated January 24, 2013
2. Community Center Status Report (No written report)

**L. CORRESPONDENCE – Discussion and Possible Action**

1. R – Contra Costa County Aviation Advisory Committee meeting minutes dated November 8, 2012
2. R – East Contra Costa Fire Protection District meeting minutes dated January 7, 2013

**M. PUBLIC RECORD REQUESTS RECEIVED**

**N. FUTURE AGENDA ITEMS**

None

**O. ADJOURNMENT**

The meeting adjourned at 8:05 p.m. to the next Regular meeting of March 6, 2013 starting at 7:00 p.m. at 1800 Willow Lake Road.

//cmc – 02.25.13

<http://www.todb.ca.gov/content/agenda-and-minutes/>